

Brookfield HOA Meeting Agenda

3/14/2021

<u>Topic</u>	<u>Discussion</u>	<u>Plan of Action</u> <u>{Meeting Minutes}</u>	<u>Who is Responsible</u>
<u>Community Events</u>	<ul style="list-style-type: none"> • March-June Events • Christmas decorating contest • Yard of the month 	<p>March- March Madness bracket challenge</p> <p>April- no Easter Egg hunt. Possibly pictures w/bunny. Budget \$100 for candy and eggs. Advertise on website, Twitter, and Whiteboard. Headcount of kids. Get a quote after headcount.</p> <p>May- Kickoff to Summer! Kona Ice for neighborhood. \$200.00/hr. Includes 50 cones, additional \$3/cup. Spring cleanup: rent a dumpster for a day.</p> <p>June- Community cleanup. Get everyone together to clean up rocks by swing sets. Other ideas: Happy hour, Royals game and tailgate. Cookout and movie nights. Community garage sale normally in May. Monarchs minor league games.</p> <p>Christmas- keep open minds on picking the winners. Make signs for 1st, 2nd, and 3rd place.</p> <p>Yard of the month- April/May timeframe. Get a sign for them.</p>	Laura & Tyler
<u>Landscaping</u>	<ul style="list-style-type: none"> • Fence along Harold • Front entrance lights 	<p>Fence along Harold is in pretty rough shape. Only 1 company that we are aware of that will do maintenance on fence. Several companies have given bids on</p>	Roger

	<ul style="list-style-type: none"> Playground equipment 	<p>replacement. \$53,000, \$30,000, etc. Not feasible to replace all at once. Will start looking for individual spots that need welded and look for a handyman to repair areas. Get a price on fixing post on left side of entrance.</p> <p>Researching solar paneled lights at entrance. Focusing on one that will last through the night and weather.</p> <p>Playground equipment needs restaining and cleaning.</p>	
Secretary	<ul style="list-style-type: none"> Newsletter Welcome packets 	<p>Plan to have newsletter complete by the end of March.</p> <p>Plan to have welcome packets ready soon.</p>	Joe & Kailey
Website/Online Presence	<ul style="list-style-type: none"> Website updates 	<p>Updates for the website sent in a timely manner. Make sure the website doesn't go stale. Update more often.</p>	Matt & Lindsey
Treasurer	<ul style="list-style-type: none"> Online pay Water bill Liens 	<p>Online paying is going good. About half paid online. Concern about the water bill. Consider putting liens on homeowners who haven't paid HOA dues. 4 people owe for the last 2 years. 16 haven't paid for last year. \$35,000 is the budget as of today. Start lien process on 3 that are extremely overdue. Send out additional notices to others.</p>	Sandy
Other Business: Mike Beck- Beck's landscaping	<ul style="list-style-type: none"> Last year's budget Contract renewal 	<p>Went over budget for landscaping last year 3000.00. In the future we need to know where we are on the budget. Contract is</p>	

<p>Next Meeting- June 6th</p>		<p>set up for 28 mowings, however generally there are closer to 31. Will notify us when we hit 31 mows. There were about \$400.00 in sales tax and fall leaf cleanup was a bit more extensive last year. It isn't in the contract to do leaf cleanup it is more of a given. The contract expires 12/31/2021. Possibly add in trash pickup for the community. Contract renewal took place 12/18/2019. They are generally 2 year contracts and go up about 2% each renewal. Extensive tree branch cutting done 2 years ago. Handles planting flowers at the entrance as well during May.</p>	
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